



COLUMBIA CHAMBER of COMMERCE

SERVING COLUMBIA TOWNSHIP SINCE 1993

JUNIOR AMBASSADOR CLUB PROGRAM GUIDELINES

The purpose of the Junior Ambassador Program is to encourage middle school and high school students to become active in Chamber and community events. Junior Ambassadors will have a chance to learn from one-on-one contact with the business community, perform community service, and earn special recognition.

One-on-One:

Junior Ambassadors will be “mentored” by their parent group, the Ambassadors Club. This one-on-one contact with these business and community leaders will impart valuable insight and leadership skills they will take with them in their life’s journey. They will also make contact with business and community leaders at the various functions they will attend and widen their scope of interest in career opportunities and possibilities.

Perform Community Service:

All the time Junior Ambassadors spend doing committee work and volunteering at Chamber functions will count towards their required community service to qualify for the Chamber Scholarship, which is awarded to a high school senior each year. By performing in these various roles they are learning the value of community service for the rest of their life and will be shaped into responsible citizens and community leaders that we will one day look up to for guidance.

Special Recognition:

“Junior Ambassador of the Year” will be recognized at the Chamber annual awards presentation. It is open to all Junior Ambassadors and will be awarded based on a points system. Juniors will also have the opportunity to earn hours towards the President’s Award. Also, the top 3 juniors will be eligible to receive Chamber of Commerce Saving Bonds in the amount of \$500, \$250 and \$100.

Program Requirements:

1. Junior Ambassadors will be required to attend club meetings.
2. There are several events held each year with committees to ensure the success of each event. Each Junior Ambassador must select and participate in at least one of these committees per year. They will receive points for attending respective committee meetings as well as for time spent doing committee work before, during and after the event. These events include, but are not limited to:

<i>Annual Awards Ceremony</i>	<i>Mother’s Day Pancake Breakfast</i>
<i>Engine Show & Flea Market</i>	<i>Valentine’s Day Dance</i>
<i>Columbia Homecoming Festival</i>	<i>Ribbon Cutting Ceremonies</i>
<i>Festival of Trees</i>	
3. Junior Ambassadors must maintain passing grade(s).
4. Student will be given a Jr. Ambassador’s shirt to wear at all Chamber functions after acquiring 500 points. Shirts may also be purchased from the Chamber for \$15.00 each.
5. Junior Ambassadors will be expected to dress appropriately and uphold a high moral standard while representing their Chamber and community at functions. The Chamber staff, Senior Ambassador or Director will take necessary steps to curb inappropriate behavior.
6. Junior Ambassadors will be responsible for signing in at all the events in order to be awarded points, and they will be required to maintain an average of 1000 points per year to be eligible for Chamber Savings Bond Awards. The following point system will be used:

• Junior Ambassador Meetings	300 points
• Committee Meetings	200 points
• Working/Volunteering Chamber functions	200 points per hour worked
• Contacting members about events/activities	100 points per 25 calls
• Ribbon Cutting/Special Ceremonies	100 points
• Jr. Ambassador Shirt, nametag & RSVP bonus	25 points



JUNIOR AMBASSADOR CLUB APPLICATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Date of Birth: _____

Home Phone: _____ Cell Phone: _____

Email: _____ Do you have facebook? _____

School: _____ School Grade: _____

Print your first and last name, as you want them to appear on nametag to identify you as a Junior Ambassador at Chamber and community functions: _____

I have read and understand the Junior Ambassador Program Guidelines and look forward to fulfilling the requirements of the program to the best of my ability.

Student Signature: _____ Date: _____

Parent/Guardian Permission

I give my child, _____ permission to participate in the Columbia Chamber of Commerce Junior Ambassador Program.

Parent/Guardian Signature: _____ Date: _____

Emergency Contact Name: _____

Emergency Contact Phone Number: _____

Please submit this completed form to:
Columbia Chamber of Commerce
Junior Ambassador Program
P. O. Box 428,
Columbia Station, Ohio 44028

If you have any questions, please contact the Junior Ambassador Director, Pepper Richardson at 216-470-6575 or email us at prichardson@columbiastation.com for more information.